



PSC MEETING MINUTES OF April 25, 2017

In attendance: John Struzziery

Commissioners: Ed Babcock
Lou Collins
Peter Pyclik

Woodard & Curran Representatives: Frank Cavaleri, William Boornazian, Aram Varjabedian, Kate Roosa

Financial Assistant: Carol O'Connor

Meeting called to order @ 5:05 pm by Lou Collins

Accept Minutes of March 21, 2017

Peter Pyclik made the motion to accept the minutes seconded by Ed Babcock.
Unanimous Vote

Effective Utility Management Self Assessment (copy attached to permanent record minutes)

Kate Roosa provided the commissioners with a utility management assessment document to complete. Each commissioner will rank the importance of the ten attributes by most important to least important and then rate the effectiveness of each. The results of the assessment will be reviewed at the next PSC Meeting.

Woodard & Curran: (reports attached to permanent record minutes)

Frank discussed having a drawing of the plant showing which items need repair, upgrade, or replacement. The commission agreed that this would be helpful.

Woodard has entered into an engineering contract with the Town to provide services related to: immediate capital needs, CMOM and NPDES requirements, Fiscal Sustainability, Resiliency upgrades, repair and replacement of critical assets, re-prioritize asset management accounts, stormwater system support and community involvement.

Woodard is working on the yearend report for year two of the operations and maintenance contract.

Woodard is working on inflow and infiltration reporting.

There appears to be no bulkhead on either end of the lagoon crossing and something is blocked or broken. There is a 24" and 18" pipe and currently only the 24" pipe is being used. The 18" pipe will be looked at with the intention of putting it back into service.

Woodard continues to address the outstanding items on the safety audit list. This is 96% complete.

Woodard is in the process of removing obsolete chemicals that were found in the facility from the previous contractor.

The secondary clarifier was pumped down to inspect the rake mechanism and review the possible sources for the seal failure. Additional evaluation is needed.

Director's Notes:

Storm Event of April 1st

The storm resulted in 3.85 inches of rain into the system. By mid to late morning pump stations 3, 9, and A were in high water alarm. Tankers were used to successfully maintain station levels until the rain subsided. In the early afternoon during high tide the peak flow resulted in the contact chamber overflowing for a few hours. This was probably due to back pressure on the outfall constructing the flow.

In a post storm debriefing the discussion included what went well and what needs to be improved upon. Woodard is addressing this as part of their high flow management plan.

Fiscal Sustainability Plan/CMOM

Influent Gate:

Woodard and Curran is reviewing options from various vendors. It is expected that we have a recommendation for the gate by Tuesday April 25th.

Auxiliary Pump/Godwin Pump:

Woodard and Curran is pursuing pricing from suppliers of HDPE pipe to utilize the pump for influent and effluent pumping back up capability. Initially the pump will be located at the interceptor manhole prior to the influent wet well to divert flows to enable the influent gate installation.

Asset Management Plan:

A draft report of various software evaluations was prepared and submitted to DEP with the recommendation to use Utility Cloud. This package has features for mapping, tracking assets, maintenance, work orders, and other types of reporting needs.

CCTV:

The initial round of pipeline cleaning and televising on the main interceptor along Nantasket Ave and the sewers in the Gunrock and Pemberton areas has been completed. The initial condition assessment indicates that the structural integrity of the pipe along the interceptor is compromised and will need to be relined within the next 1-3 years.

Regionalization:

Discussions continue with Hingham, Cohasset, and North Scituate about creating a regional sewer system. Two large issues relate to the capacity of the plant to handle wet weather flows and if our cost structure will be something agreeable to the other communities.

Law Suit:

The judge determined that neither party prevailed on their motions due to the material issues in dispute being too complex to use the summary judgment process.

Financial Reports: (report attached to permanent record minutes)

Carol reviewed the year to date financials for fiscal year 2017. It was noted that the capital budget of \$200,000 originally allocated to fund the influent gate needs to be reallocated to support the CMOM project and other priorities. These priorities will now be funded by the bond along with the influent gate. Any savings in this fiscal year will go to free cash and be available to help offset rates in the FY 2019 budget.

The FY 2018 Budget and rate assumptions were reviewed.

Motion for Rate:

Peter Pyclik made the motion to approve a user rate of \$12.87 per 100 cubic foot, as referenced on the page 29 in the April 25, 2017 meeting packet. Seconded by Lou Collins

Unanimous vote

Motion for Secondary Sources of Revenue

Ed Babcock made the motion: In accordance with the Hull Sewer Enterprise Fund Secondary Revenue Allocation Policy, to allocate secondary sources of Revenue to offset the Hull sewer user costs by an amount up to \$285,825 resulting in a Hull Users offset of \$0.87 as reference on page 29 in the April 25, 2017 meeting packet. Seconded by Lou Collins

Unanimous vote

Meeting adjourned at 6:48 pm by Lou Collins